

## WHO'S WHO AT PSAA

<b>Executive Board</b>			
<b>President</b>	<b>Nancy Edwards</b>		
<b>Vice President</b>	<b>Kimberly Cesaretti</b>		
<b>Secretary</b>	<b>Mike Amato</b>		
<b>Treasurer</b>	<b>Peg Mahan</b>		
		Assistant Treasurer	Paul Hartelius
		Financial Assistants (Experience in bookkeeping, budgets)	
<b>Trustees</b>			
<b>Trustees 1 Past President</b>	<b>Kathy Crocker (2017)</b>		
<b>Trustees 2 Past President</b>	<b>Paul Hartelius (2016)</b>		
<b>Trustees 3 At Large</b>	<b>Linda Saladino</b>		

<b>Committees of the Board</b>			
<b>Membership</b>	<b>Nancy Edwards (temp)</b>		
		Input into On-line	Nancy Edwards
		Paper Registration	Nancy Edwards
		PSAA Phone	Linda Gangi , Barbara Kraemer
		Welcome Packet	
		Greet at Meetings	
		Name Tags	
		Raffle Tickets	
		Set Up Chairs	
		Take Down Chairs	

## WHO'S WHO AT PSAA

Education	Jill DeFelice, Chair		
		Assistant Chair	Irene Bausmith
		Monthly Calendars	
		Monthly Class List	
		Day Class Chair	
		Evening Class Chair	
		Weekend Class Chair	
		Class Monitors	Charleen Leslie
		Library Lectures	Ila Pedicini
		Assistant Library	Kathy Crocker
		Children Classes	Mary Walker Baptiste, Lou Baptiste
		Teen Classes	Mary Walker Baptiste, Lou Baptiste
		Museum Trips	Glenys Baulderstone

Registrar	Patricia Pelletier, Chair		
		Answers Phone	Pat Pelletier
		Assistant Registrar	
		Input of Classes into Active Online	Jill DeFelice
		Handles Paper Registrations	Pat Pelletier
		Inputs Paper Registrations	Pat Pelletier

Monitors for Drop In Sessions		
	Chair	Tom Rutledge
	Sunday Portrait	Tom Rutledge
	Monday Night Portrait	Paul Hartelis
	Tuesday Night Pastels	Amanda Sapp
	Wednesday Do Your Own Thing	Linda Saladino

## WHO'S WHO AT PSAA

	Wednesday Artists Helping Artists	Nancy McCormick, Julie Costa
	Thursday Night Life Drawing	Adam Boulderstone

<b>Publicity</b>	<b>Suzi Hoffman, Chair</b>		
		Website	Dennis Millar
		Social Media	Kimberly Cesaretti
		Facebook Page	Elaine Biddulph
		Facebook Assist	Jill DeFelice, PSAA Facebook Kim Cesaretti, PSAA Facebook Kathy Crocker, Facebook Post Site
		Photographers	Paul Hartelius
		Press Releases Writers	
		Flyers/Publisher	

<b>Newsletter</b>	<b>Barbara Kraemer, Chair</b>	<b>Editor</b>	<b>Barbara Kraemer</b>
		Assistant Chair	Jeanette Imperiale
		Presidents Mes.	Nancy Edwards
		Exhibits	
		Yeah!	
		Swap & Shop	
		Committee Members	Joanie Parks Joyce Stigliano Mary Beth McCabe Judith Schimmel Joyette VanNess Kathy Crocker Joan Dandeo Amanda Sapp Carol Spitzer Diane Walvisch

## WHO'S WHO AT PSAA

<b>Hospitality</b>	<b>Leslie Williams, Chair</b>		
		Asst. Chair	Sue Porter
		Members	
		Purchase Supplies	
		Monitors Kitchen	
		Laundry	

<b>Historian</b>	<b>Ada Barbara, Chair</b>		
		Asst. Historian	

<b>Gallery</b>	<b>Tom Rutledge, Chair</b>		
		Asst. Director	
		Flyers for Exhibits	
		Computer Input	
		Hangers at PSAA Gallery	

<b>Volunteers</b>	<b>Linda Saladino, Chair</b>		
		Asst. Volunteers	

<b>Fundraising</b>	<b>Mary Walker Baptiste, Chair</b>		
		Asst. Fundraising Committee Members	

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<b>Grants</b>	<b>Paul Hartelius, Chair</b>		
		Asst. Grants	
		Committee Members	

## Special Committees Appointed by the President

<b>Sunshine</b>		Chair	Willy Mueller
		Assist. Sunshine	

<b>Maintenance</b>		Chair	Ed Rennar	
		Volunteers	Willy Mueller Lou Baptiste	Paul Hartelius
		Spring Clean Up		
		Snow Removal		
		Rug Maintenance		
		Storeroom		
		Easels		
		Tables/Chairs		
		Computer	Adam Baulderstone	
		Asst. Computer		

<b>POPS</b>		Co-Chairs	Laura Moyer, Linda Saladino	
		Volunteers		

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Poster Judging			
		Chair	
		Volunteers Judges	

Nominating Committee (September)			
		Trustee	
		Member	
		Member	

Outside Exhibits			
		Tuckerton Seaport	Paul Hartelius
		Berkeley Library	Barbara Kraemer
		Latino Grill	Suzi Hoffman, Mary Walker Balptiste
		Stafford Library	Ila Pedicini

# WHO'S WHO AT PSAA

## Committees Working Together for a Better PSAA

**Membership/Volunteers/Sunshine** – These committees work together to oversee the management and upkeep of membership list, volunteers, the welcoming of new members, as well as providing sunshine to those members needing a little lift.

*Volunteers Needed: typing experience, answering phones, answering or forwarding emails, inputting information into online database, mailing welcome literature, mailing get well cards to those in need*

**Education/Registrar** – This committee organizes, plans, recruits and schedules instructors for PSAA. This includes day, evening, weekend classes...as well as special out-of-town instructors and workshops.

The Education Committee Chair and Registrar work closely together to coordinate the classes, gather the instructor information, contracts, description of classes and supply lists. Children and Teen Classes work with the committee chair to incorporate within the overall PSAA schedule.

All of this information is then put into our online system and/or passed onto our marketing avenues such as our website, flyers, and/or social media.

*Volunteers Needed: planning or organizational skills, data entry skills, telephone skills, registration, willingness to monitor classes*

**Drop In Sessions** – PSAA prides itself in its low cost drop in sessions for members. Often seasoned artists attend these sessions with a willingness to help other members attending. These include portrait/life drawing with models; do your own thing, artists helping artist, and pastels.

*Volunteers Needed: Artists to join in the fun and share their knowledge, monitors to oversee these low cost sessions*

**Museum Trips/Speaker Programs** – Our Museum Trips and Speaker Program continues to further our mission to learn about the arts. Trips are planned 4 times per year to various exhibits of interest for our members. Funds raised thru these activities provide a yearly art scholarship to our local high school. In addition, our speaker program is held four times a year at the local Stafford Library by college professors of the arts. In addition, gallery space is provided.

*Volunteers Needed: Help with receiving/hanging exhibits, picking up refreshments for lecture*

**Finance/Grants/Historian** – This committee works with the Executive Board and Grant Committee to look at the overall finances of PSAA. They develop our budget and spending lines in accordance with what we take in/out. In addition, the

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Grant Committee Chair works as the County Liaison to dot the i's and cross the t's in submitting reports to the various grant providers. Our Historian collects articles/flyers/photographs tracking our history to utilize for grants.

*Volunteers Needed: finance, accounting, bookkeeping, non-profit/grant experience, scrap booking*

**Fundraising/Patron Show** – Our Annual Patron Show, invites members to donate a painting and recruits the public to be an “art patron” which supports the mission of PSAA. This annual event provides supplemental dollars to our association.

*Volunteers Needed: Artists to donate paintings valued at least \$100, help with recruiting family and friends to be patrons, hanging of exhibit at weekend event*

**Gallery/Exhibits** – Our Gallery Committee plans and carries out all exhibits at PSAA. This includes the scheduling of exhibits, requests for artists, solo exhibits, drop off/pick up of artwork, adherence of requirements, hanging and tagging of art. This committee works closely with our Hospitality and Marketing Committees.

Off-Site Exhibits – In addition to our monthly PSAA gallery hanging, we also have opportunities to hang at other locations (i.e. Tuckerton Seaport, local libraries, local restaurants or other art foundations.)

*Volunteers Needed: check in/out of art on planned dates, hangers, computer input of art for tracking and export to picture tags, etc.*

**Hospitality** – Most of our gallery events or our Patron Show include food/refreshments. Our hospitality committee organizes our kitchen area for needed supplies, sets out food items and cleans up food area after event

*Volunteers Needed: friendly, warm hostess, organization skills with food items to make look festive and inviting*

**Publicity/Newsletter//Website/Social Media/Marketing** – Whether it be writing news articles, our Newsletters, making up flyers, upkeep of our website, and using social media all of these come into play to get our members and the public to know about what all goes on at PSAA.

*Volunteers Needed: Write articles, design flyers or ads, knowledge of website design, newsletter experience, help with stuffing and mailing of newsletters, knowledge of social media*

**Community Outreach/POPS/Youth and Teen Activities** – PSAA provides outreach to various community groups. Whether it be going to nursing/assisted living facilities through POPS to provide art, or judging posters our outreach groups fill the need of activities in our community to special populations.

*Volunteers Needed: assist with handing out supplies or assisting seniors with simple art tasks, judging posters for children, handing out information at local fairs*

**Maintenance** – Whether it be gallery/building maintenance, computer/IT, storeroom, library maintenance, phones, clean up, painting, etc. *Volunteers Needed: Knowledge of small hand tools, painting, computers...we need YOU!*